

Guidelines for Authors

Analyses / Opinion Pieces / Essays / Interviews

Abstract (max 1,100 characters including spaces)

Please write an abstract of your contribution, to appear before the main text.

Personal details (max 680 characters including spaces)

- Title, first name, last name
- Key points of professional career
- Main areas of work / research
- Contact (e-mail) address
- Month/year of manuscript completion

Formal Requirements

Length: Max 8-10 A4 pages. For text and footnotes, this is approximately 35,000 characters, including spaces. If tables, illustrations, etc. are used, the amount of main text must be reduced accordingly. Please clarify the image rights first (or obtain consent from the people in your own photos) and submit photos in high resolution to be suitable for printing (from apx 1 MB).

Structure: Please use sub-headings to make the text easier to understand! However, use a maximum of two levels of headings (e.g., level 1: bold; level 2: italics).

Formatting in the Text:

- Font: Times New Roman, 12 pt, single spacing
- No automatic or manual hyphenation
- Left-aligned, no justification
- Insert a blank line between paragraphs
- Use special characters where necessary (e.g., Chişinău) but transliterate Cyrillic or Greek characters.
- Do not italicise names, institution or book titles in the main text (book titles in quotation marks).

Footnotes

- Use footnotes sparingly (max 20 per cent of a page)
- From 2026 onwards, please format according to the Chicago citation style, but without a bibliography at the end of the text. See

www.chicagomanualofstyle.org/tools_citationguide/citation-guide-1.html

Book: Emilia Klein and Kurt Klein, *The History of Vojvodina* (Primus Verlag, 2013), 124–7.

Short reference: Klein and Klein, *The History of Vojvodina*, 124–7.

Essay: Elsa Bremer, “Visual Language in Transylvania,” *Art of Churches: Quarterly Journal* 112, no. 2 (2020): 136–54.

Short reference: Bremer, “Visual Language in Transylvania,” 136–54.

Online source: Olaf Nemeč, “On the Danube Monarchy,” Historynet, last updated on December 7, 2025, www.historynet.org/Donaumonarchie.

Short reference: Nemeč, “Danube Monarchy”.

Spelling and Gender-Neutral Language

Please be consistent in using either British or American English spelling; if necessary, use a spell checker. Use gender-neutral language: avoid generic masculine expressions such as “man” and “he” when referring to all genders; instead name both genders or use expressions such as “people” and “they”.